



# 16<sup>TH</sup> ANNUAL AUTUMN LIGHTS FESTIVAL

## VENDOR REGISTRATION

In cooperation with the Township of West Milford, Autumn Lights Committee  
1614-0 Union Valley Road, PMB 108, West Milford, NJ 07480  
ALF Hotline: (973) 728-2844 E-mail: [info@autumnlightsfestival.com](mailto:info@autumnlightsfestival.com)  
Website: [www.autumnlightsfestival.com](http://www.autumnlightsfestival.com)

**EVENT:** A Celebration of West Milford! The 16<sup>th</sup> Annual Autumn Lights Festival is capitalizing on its success and growth. The Festival will feature local vendors & craftsmen, 4H Exhibits, Rutgers Master Gardner demonstrations, Carnival rides & games, food court and many local businesses displays and so much more. . .

**DATE:** Saturday, October 9<sup>th</sup>, 2010 10am – 4pm (Set-up begins at 7:00am)

**PLACE:** Union Valley Road, Between Shoprite and Bearfort

**COST:** \$40.00 (non-refundable) for 10' X 10' space

Check made payable to "Township of West Milford"  
Detach bottom portion, sign & date release on page 2 and mail both with check to:

**West Milford Autumn Lights Festival Committee  
1614-0 Union Valley Road, PMB 108  
West Milford, New Jersey 07480**

Specify Merchandise <input type="checkbox"/> Crafts <input type="checkbox"/> Food <input type="checkbox"/> Business or Services <input type="checkbox"/> Other <input type="checkbox"/>					
Name of Business/Vendor					
Contact person					
Street Address					
City		State		Zip	
Telephone		Cell			
E-mail					
Merchandise description					

**DEADLINE: All contracts must be received by: July 31, 2010**

\* Contact West Milford Fire Department at (973) 728-2840 to obtain the necessary guidelines and applications



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- 10' X 10" space will be provided (larger spaces are available, please contact us for info)
- If contracting for one day only, day must be specified on agreement
- Sellers must provide tables & chairs
- Canceled check serves as your receipt
- No refunds of booth rentals. There are no guaranteed locations
- Electric NOT available (generator's allowed with approval)
- We are not responsible for lost, stolen or broken merchandise
- The event is open to sellers of varied merchandise (subject to approval) and Kid's Activities (Sand Art, button making, etc.).
- No alcoholic beverages, fireworks, pornographic material, etc.
- Food Vendors (subject to approval) must provide all necessary permits and water as required by law. You are responsible for acquiring all necessary permits/licenses from the Township of West Milford. These permits must be applied for well in advance of the event. Contact the West Milford Board of Health Department at (973) 728-2720 and the West Milford Fire Department at (973) 728-2840 to obtain the necessary guidelines and applications.
- Insurance Hold Harmless Agreement & Requirements are to be submitted with all contracts.

### 2010 VENDOR GENERAL RELEASE

(Vendor/Business Name) \_\_\_\_\_ has agreed to rent booth space as part of the 16<sup>th</sup> Annual Autumn Lights Festival for the sum of \$ \_\_\_\_\_ non-refundable and in consideration thereof agrees to indemnify and hold harmless the Township of West Milford, its employees, and all participating committees and volunteers from any and all damages, claims, liabilities or judgments arising from the undersigned's activities engaged in during the dates above including but not limited to the reimbursement of any and all costs of litigation, including reasonable attorney's fees incurred in defense of an action against the Township of West Milford. My signature verifies that I have read and am in agreement with the rules and regulation set forth in this contract.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date