



16TH ANNUAL AUTUMN LIGHTS FESTIVAL

CIVIC GROUP REGISTRATION

In cooperation with the Township of West Milford
 Autumn Lights Committee
 1614-0 Union Valley Road, PMB 108, West Milford, NJ 07480
 ALF Hotline: (973) 728-2844 E-mail: info@autumnlightsfestival.com
 Website: www.autumnlightsfestival.com

EVENT: A Celebration of West Milford! The 16th Annual Autumn Lights Festival is capitalizing on its success and. The Festival will feature local vendors & craftsmen, 4H Exhibits, Rutgers Master Gardner demonstrations, Carnival rides & games, food court and many local businesses displays and so much more. . .

DATE: **Saturday, October 9th, 2010** **10am – 4pm** (Set-up begins at 7:00am)

PLACE: *Union Valley Road Between Shoprite and Bearfort*

COST: (1) Day, 10' X 10' space

Detach bottom portion, sign & date release on page 2 and either mail both to:

West Milford Autumn Lights Festival Committee
1614-0 Union Valley Road, PMB 108
West Milford, New Jersey 07480

Or e-mail to:

info@autumnlightsfestival.com

Name of Organization					
Contact person					
Street Address					
City		State		Zip	
Telephone		Cell			
E-mail					
Description of event participation					
Providing own tent	<input type="checkbox"/> Yes <input type="checkbox"/> No	*Will provide own power (generator)	<input type="checkbox"/> Yes <input type="checkbox"/> No		

* Contact West Milford Fire Department at (973) 728-2840 to obtain the necessary guidelines and applications



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- Civic / Organization must be Non-Profit and provide 501 (c) 3 form to qualify for no cost space
- 10' X 10" space will be provided free of charge (larger spaces are available at minimal cost, please contact us for info)
- If contracting for one day only, day must be specified on agreement
- Groups must provide tables & chairs
- There are no guaranteed locations
- *Electric NOT available (generator's allowed with approval)
- We are not responsible for lost, stolen or damaged items
- No alcoholic beverages, fireworks, pornographic material, etc.
- For home baked goods or food items (subject to approval) you are responsible for acquiring all necessary permits/licenses from the Township of West Milford. These permits must be applied for well in advance of the event. Contact the West Milford Board of Health Department at (973) 728-2720 and the West Milford Fire Department at (973) 728-2840 to obtain the necessary guidelines and applications. **YOU ARE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS!**
- Insurance Hold Harmless Agreement & Requirements are to be submitted with all contracts.

2010 CIVIC ORGANIZATION GENERAL RELEASE

(Civic/Organization Name) _____ has agreed to occupy exhibitor space as part of the 16th Annual Autumn Lights Festival (and has provided the necessary 501 (c) 3 status paperwork) for which no payment is required and in consideration thereof agrees to indemnify and hold harmless the Township of West Milford, its employees, and all participating committees and volunteers from any and all damages, claims, liabilities or judgments arising from the undersigned's activities engaged in during the dates above including but not limited to the reimbursement of any and all costs of litigation, including reasonable attorney's fees incurred in defense of an action against the Township of West Milford. My signature verifies that I have read and am in agreement with the rules and regulations set forth in this contract.

Signature

Date

DEADLINE:

***ALL REGISTRATION FORMS MUST BE RECEIVED NO LATER THAN
JULY 31, 2010.***